

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Shaw School, Shaw, Melksham, SN12 8EQ
Date: Wednesday 1 December 2010
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Bulkington, Great Hinton, Keevil, Melksham, Melksham Without, Poulshot, Seend, Semington and Steeple Ashton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706610 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South
Cllr Stephen Petty, Melksham Central
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p style="text-align: center;">Before the meeting</p> <p>Parish Stewards Scheme (including DVD), Bill Parks, Head of Service Local Highways and Streetscene (Central)</p> <p>1. Chairman's Welcome, Introduction and Announcements <i>(Pages 3 - 6)</i></p> <ul style="list-style-type: none"> • 2011 census • Wiltshire Intelligence Network • Mobile phone security • Adverse Winter Weather • Public Protection <p>2. Apologies for Absence</p> <p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes <i>(Pages 7 - 22)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 13 October 2010.</p>	<p>6.30pm</p>
<p>5. Partner Updates <i>(Pages 23 - 32)</i></p> <p>To receive updates from any of the following partners (report in pack where appropriate)</p> <ul style="list-style-type: none"> a. CAYPIG (Young People's Issue Group) b. MCAP (Melksham Community Area Partnership) c. Wiltshire Police – Inspector David Cullop d. NHS Wiltshire e. Wiltshire Fire and Rescue Service f. Melksham Town Council g. Parish Council Nominated Representatives 	<p>7.10pm</p>

- ii. Seend Parochial Church Council request £1556 towards a new printer for the Spotlight community magazine.
- iii. Bath Spa University request £5000 towards the Melksham Resilience project.
- iv. Atworth Youth Club request £930 towards a Duke of Edinburgh's award training and activities.
- v. Lowbourn Neighbourhood Centre request £959 towards IT equipment.

c. Area Board Project – Cllr Jon Hubbard, £913 requested for street-based youth work.

d. Performance Reward Grant Scheme – update, Shaw basketball courts, awarded £6550.

9. **Cabinet Member Questions**

8.40pm

Cllr Toby Sturgis, (Cabinet Member for waste, property and environment) to introduce his portfolio and take any questions.

10. **Future Meeting Dates**

8.45pm

Wednesday 2 February 2011 – Melksham Oak school.

Tuesday 29 March 2011 – Melksham Assembly Hall.

11. **Evaluation & Close**

8.50pm

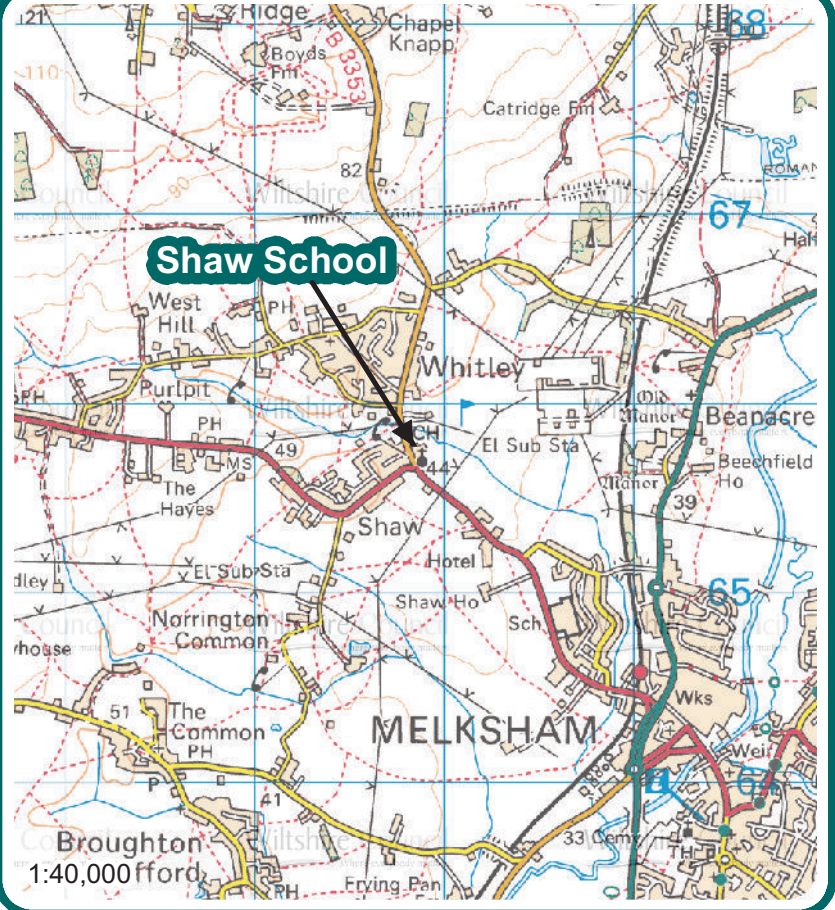
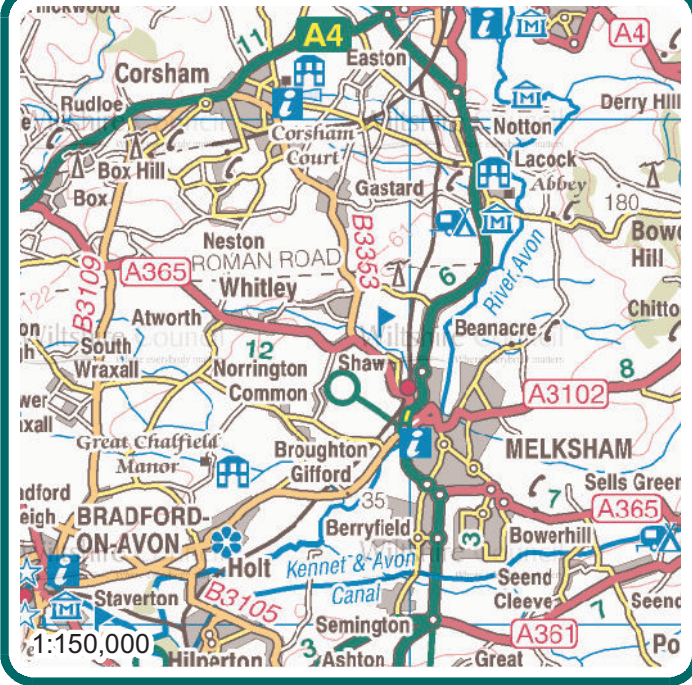
Area Board Issues Process:

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

https://forms.wiltshire.gov.uk/area_board/areaboards.php



Shaw School
Corsham Road
Shaw
Melksham
SN12 8EQ



 Where everybody matters



Melksham Area Board 1 December 2010

Chairman's Announcements

i. Help tomorrow take shape – the 2011 Census

The 2011 Census is coming:

- The census has collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales is on 27th March 2011.
- The 2011 Census will produce a high quality estimate of the population. It is a count of the people and households in England and Wales. The census is carried out by the Office for National Statistics (ONS) on behalf of Parliament.
- Everyone is asked the same questions in order to take a snapshot of the population at one moment in time.
- The census tells us how many people live where and the types of people they are, for example whether they are young, old, married, single, etc. This means decisions, like working out who needs facilities in the future, are focused on accurate, relevant details.
- You can find out all general information about the census at www.census.gov.uk

ii. Wiltshire Intelligence Network

A new website has been created to provide access to a wide variety of information and research for Wiltshire. The new site, www.intelligencenetwork.org.uk, is available to all and aims to support planners and policy makers, community leaders and politicians, voluntary groups and the general public in using accurate data to make informed decisions. A broad range of information is available, organised into the following topic themes:

- Consultation
- Local Area Profiles
- Population & Census
- Health & Wellbeing
- Education & Skills
- Economy
- Crime & Community Safety
- Community
- Planning & Housing

- Transport & Communications
- Environment, Climate Change, Waste & Recycling
- Culture, Leisure & Tourism

The content of the site will continue to grow over the coming months and the research team is keen to hear any suggestions for content that people would like to see on the site. The site was developed by Wiltshire Council's corporate research team in the Department of Public Health and Wellbeing, in conjunction with the South West Observatory and working in partnership with NHS Wiltshire and Wiltshire Police. For more information, or to give your views and feedback, please contact Sally Hunter on 01225 713289, or email sally.hunter@wiltshire.gov.uk.

iii. Mobile Phone Safety

Immobilise, the UK national property register, are running a scheme to help protect your mobile phone and other property in the future. Please visit their website, www.immobilise.com, to register your mobile phone for free. This will help Wiltshire Police to recover your property and to catch the thief. If you would like a poster to display or further information about this scheme, please see the Immobilise website.

iv. Adverse Winter Weather – Call for Partnership Working

Wiltshire Council is looking to expand its partnership working with the city, town and parish councils should problems be caused by adverse winter conditions.

Wiltshire Council is encouraging local Councils to record their interest in working with us to help provide services during adverse weather conditions. This could involve being a local agent for storing salt, or refilling salt bins, or mechanical salting of footpaths and roads.

This partnership working will help us jointly to provide a better and more extensive coverage at a time when resources will be fully stretched.

The local councils are asked to register their interest via their Community Area Manager before 30 November 2010.

v. Public Protection Enforcement Policy

The Public Protection Service is reviewing its enforcement policy, and is seeking views from interested stakeholders.

The policy deals with the entire range of legislation administered by the Public Protection Service covering all environmental health and trading standards powers, as well as any relevant community safety and emergency planning laws.

The policy addresses the practical application of Public Protection enforcement procedures and aims to provide a fair and effective approach to any enforcement action taken by officers of the authority. It seeks that any enforcement action must be compliant with all relevant legislation and guidelines, and must be fair, clear, transparent, consistent and robust.

The draft enforcement policy is on the council's website.

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/publicprotectionenforcementpolicy.htm>

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham Divisional Police HQ, Hampton Park West, Melksham,
SN12 6QQ
Date: 13 October 2010
Start Time: 7.00pm
Finish Time: 9.15pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706610 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Jon Hubbard, Cllr Stephen Petty and Cllr Roy White

Cabinet Representative

Cllr Stuart Wheeler (Sport, Leisure and the Arts)

Wiltshire Council Officers

Abbi Gutierrez – Community Area Manager
Kevin Fielding – Democratic Services Officer
Niki Lewis – Service Director
Alan Creedy - Head of Service - Sustainable Transport

Town and Parish Councillors

Melksham Town Council – Chris Petty & Terri Welch
Atworth Parish Council – Charles Boyle
Broughton Gifford Parish Council – Paul Wiltshire
Melksham Without Parish Council – Mike Mills
Seend Parish Council – Joan Savage
Semington Parish Council – Paul Bowyer & Ron Robinson
Steeple Aston Parish Council – Judith Buxton Dean, G.Hyatt & R.Little

Partners

Wiltshire Police – Inspector David Cullop

Wiltshire Police Authority – Chris Hoare & Angus Macpherson

Melksham Community Area Partnership – Chris Holden & Colin Goodhind

Members of Public in Attendance: 24**Total in attendance: 67**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
69.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Melksham Divisional Police HQ.</p> <p>The Chairman then introduced Chris Hoare, (Wiltshire Police Authority) who welcomed everybody to the Police HQ for the first meeting of the Area Board at this venue.</p> <p><u>Chairman's Announcements</u></p> <p>Gypsy and Traveller Site Consultation The consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold.</p> <p>Community Flooding Consultation Any parishes who have yet to return their completed flood packs, are requested to do so as soon as possible.</p> <p>Wiltshire Local Transport Plan 2011 – 2026 Consultation on the draft Local Transport Plan will run from 4 October to 26 November 2010.</p> <p>Community Area Transport Group A group comprising Wiltshire councillors, officers and community representatives have met to investigate how to spend some £13,000 of funding on highways improvements.</p> <p>Proposals put forward for areas for improvements were:</p> <ul style="list-style-type: none"> • Feasibility study for a pelican crossing on the A365, Melksham. • Feasibility study for a pelican crossing, Pembroke Road/Queensway, Melksham. • Pelican Crossing at Atworth, (A365) - Wiltshire Council are currently looking at this proposal. • Layby at Spout Lane, Seend – local community looking to raise £8,000 to part fund this scheme. 	

	<ul style="list-style-type: none"> • Pelican Crossing at Middle Lane, Atworth. <p>Proposals for dropped kerbs.</p> <ul style="list-style-type: none"> • Bath Road, Shurnhold , Melksham. • Blackmore Road, Melksham. • Shaw School, Whitley. • Steeple Ashton. <p>Resolved:</p> <ul style="list-style-type: none"> • That the Melksham Area Board accepted the proposals put forward by the Melksham Community Area Transport Group. <p>It was agreed that the Community Area Transport Group would meet again in February 2011.</p>	
70.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Myra Link, (Keevil PC), Mary Jarvis, (Melksham Without PC) and Sarah Howes, (CAYPIG).</p>	
71.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.8b – Melksham Town Council, window graphics. Cllrs Rod Eaton, Mark Griffiths and Jon Hubbard – Personal/prejudicial interests, all are members of Melksham Town Council, would all leave the room when this item was discussed and voted on.</p> <p>Agenda Item No.8aviii – Melksham Without PC, Allotments at Berryfield. Cllr Steve Petty – Prejudicial interest, would leave the room when this item was discussed and voted on.</p> <p>Agenda Item No.6b Your Local Issues – any other urgent questions of public concern – Minerals extraction as raised by</p>	

	<p>Mike Mills, (Melksham Without PC) Cllr Steve Petty – Personal interest, would abstain from the vote when this item was discussed and voted on.</p>	
72.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting on 8 September 2009 were approved and signed as a correct record.</p> <p>Cllr Mark Griffiths requested that it be noted re item 66 – Any urgent items of public concern, Traffic lights on the junction near Shaw School, that as the local ward member, he was aware and was working to resolve this issue.</p>	
73.	<p><u>Partner Updates</u></p> <p>a. CAYPIG, (Young People’s Issue Group)</p> <p>There were no updates from the CAYPIG.</p> <p>b. MCAP, (Melksham Community Area Partnership)</p> <p>Chris Holden, (MCAP Chairman) advised that:</p> <ul style="list-style-type: none"> • A neighbourhood watch event had been held at the Melksham assembly hall on Saturday 11 September, and that an area co-ordinator had now been appointed. • A working group was looking into improving communications with the Police. • Both the Transport and Waterway groups – works were ongoing. • Community Area Partnership AGM on 30 November 2010 at Melksham Assembly Hall discuss campus proposals. <p>c. Wiltshire Police</p> <p>Wiltshire Police: Inspector David Cullop updated the meeting on</p>	

	<p>current policing activities in the Melksham community area.</p> <p>The written update distributed with the agenda was noted.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Police were unclear at the moment as to how the spending review would impact on policing in Wiltshire, Inspector Cullop advised that he would be happy to update the board in the new year as to any Wiltshire Police re-modelling that came out of the review. <p>d. NHS Wiltshire</p> <p>The written update distributed with the agenda was noted.</p> <p>e. Wiltshire Fire & Rescue Service</p> <p>The written update distributed with the agenda was noted.</p> <p>f. Melksham Town Council</p> <p>There were no updates from the town council.</p> <p>g. Parish Council Nominated Representatives</p> <p>Mike Mills, (Melksham Without PC) – Mineral extraction, it was agreed that this update would be dealt with under agenda item no.6b – Any other questions of public concern.</p> <p>The Chairman thanked everybody for their updates.</p>	
74.	<p><u>Your Local Issues</u></p> <p>a. Parking in Manor School area, Cllr Steve Petty</p> <p>Residents in the area surrounding the Manor School in Melksham</p>	

raised concerns about people parking in the surrounding streets in early 2010. The main complaints were about shoppers, parents and people working in the town centre using the streets for parking.

Points made included:

- Health and safety issues in Ruskin Avenue with lorries mounting kerbs and verges.
- Not enough parking spaces for Manor School staff.
- Cars parking on both sides of the road in many areas.

Alan Creedy, (Head of Service - Sustainable Transport, Wiltshire Council) advised that Wiltshire Council would take forward the board's resolution and would be looking at the parking strategy at the cabinet meeting on 10 December 2010.

Resolved:

- **Having listened to the views of the residents in the area surrounding the Manor School, the Melksham area board recommends to the Cabinet of Wiltshire Council that this area is prioritised for a residents parking scheme.**
- **That '1 hour,' free parking be introduced in the Lowbourne car park to allow parents to drop off and pick up their children at the Manor School. These '1 hour free,' spaces to be funded from the 2 hour free spaces to be lost from the market square (on the basis of 2 X 1 hour spaces at Lowbourne for each 2 hour space lost in the town square)**

b. Any Other Urgent Questions of Public Concern

Consultation on Initial Site Options for the Aggregate Minerals Site Allocations.

Mike Mills, (Melksham Without PC) advised the meeting that there are in fact four potential sites within the Melksham community area, and that parishes may not be aware of this. The headings given for these sites are very confusing.

Abbi
Gutierrez

- That it was proposed that the indoor bowling facility would re-locate from Christie Miller to Westbury.
- Indoor leisure facilities in Melksham are considered of strategic significance
- Proposed new indoor leisure facility within a community campus in the Melksham area to replace existing facilities at Christie Miller Sports Centre and Melksham Blue Pool
- Proposed facilities for the leisure aspect are high quality and include a 25m main pool, learner pool, sports hall, fitness suite, multi-activity rooms which will be delivered by the Workplace Transformation Team as part of a single campus
- Current indicative timeframe aims for completion in 2013
- Existing facilities would remain available for community use until new site opens

Points made from the floor included:

- That there would not be a replacement for the Christie Miller golf course.
- Christie Miller indoor bowlers do not want to lose indoor bowling facilities in Melksham and move to Westbury.
- The Indoor bowls club are a well supported and established club with a multi-age group membership.
- A move away from Melksham could mean that both young and old bowlers leave the sport.

Cllr Wheeler advised that he was actively looking at the Indoor bowls issue.

A short voting session on the review of leisure facilities in Wiltshire then took place with residents agreeing or disagreeing with statements about leisure services.

Cllr Wheeler then invited any questions on his portfolio, there were no questions raised.

The Chairman thanked Cllr Wheeler for his update and attending

the meeting.

b. Car parking strategy – feedback from consultation.

Alan Creedy, (Head of Service - Sustainable Transport, Wiltshire Council) updated the meeting on the feed back of the results of the consultation on parking policy across the county.

Points made included:

- Move to one Council, lack of consistency between former districts.
- Parking is wider than just charging, important part of local transport policy (eg improving street scenes, reducing traffic conflicts and supporting bus services).
- Need to update strategy, changed picture since last review.

Melksham responses

- Nine total respondents, seven comments made.
- With 600 council employees transferring to Melksham, this is an ideal time to re-tune the system.
- New developments in Melksham - Manor Park and Dauncey Gardens - have one bus a day, now is the time to run a half hourly bus.
- Central car park, has a no right turn at the entrance. So traffic from the northern half of the town has to pass along the High Street, before turning in. This traffic causes jams and detracts from the town's attractiveness.

Points made from the floor included:

- Wiltshire Council would look at the costs of enforcing car parks on Sundays.
- That due to the traffic regulations single yellow line streets and roads were enforced on Sundays.
- The no right turn into the Central car park could not be removed as there is no room for an extra lane for the right

	<p>turning vehicles, extra traffic controls would also cause further tail backs.</p> <ul style="list-style-type: none"> • The consultation response document was complicated to fill out which did not encourage people to complete it. <p>The Chairman thanked Alan Creedy for his update and attending the meeting.</p> <p>c. Allocation of new grit bins. Abbi Gutierrez, (Community area manager) advised that the Melksham community area had been allocated three additional grit bins, the working group had identified three sites where the bins should be situated, these were:</p> <ul style="list-style-type: none"> • Clock Tower View, Atworth. • Hornbeam Crescent/Laburnum Drive junction, Melksham. • Westhill, Whitley <p>Resolved:</p> <p>That the Melksham Area Board agreed with the proposal for the above sitings the three grit bins in the Melksham community area.</p>	<p>Abbi Gutierrez</p>
<p>76.</p>	<p><u>Grants and Area Board Budget</u></p> <p>a. Councillors considered eight applications seeking 2010/2011 Community Area Grant Funding:</p> <p>Decision</p> <p>1.Poulshot Village Trust was awarded £1,489 towards a programme of planting large native species trees in the surrounding hedgerows.</p> <p>Reason <i>The above application met the Community Area Grant criteria for 2010/11 and meets locally agreed priorities in the Poulshot conservation area.</i></p>	

2. Wiltshire Guild of Spinners was awarded £1,000 for the replacement of old wooden gates with metal security gates.

Reason

The above application met the Community Area Grant criteria for 2010/11 and encourages access and use of the facility.

3. St Mary's School Building management committee, Steeple Ashton was awarded £1,370 towards improving the access to the site.

Reason

The above application met the Community Area Grant criteria for 2010/11 and encourages improved access for the elderly and disabled.

4. Shaw and Whitley preschool was awarded £4,000 towards the creation of an outside classroom/play area. This grant application was deferred at the area board on 3 February 2010. Planning permission had now been obtained.

Reason

The above application met the Community Area Grant criteria for 2010/11 and demonstrates a link to the community plan in terms of fulfilling young children's potential.

5. Melksham town cricket club was awarded £724 for youth equipment.

Reason

The above application met the Community Area Grant criteria for 2010/11 and demonstrates a link to the community plan in terms of providing the youth with sports facilities that are "free to learn".

6. Steeple Ashton village hall management committee was awarded £987 to relay the existing front path that is loose.

Reason

The above application met the Community Area Grant criteria for 2010/11 and improves access for the elderly and disabled.

7.Melksham community safety group was awarded £1,000 to provide free Touch2ID cards to 350 18-25 year olds in the Melksham area.

Reason

The above application met the Community Area Grant criteria for 2010/11 and demonstrates a link to the community plan in terms of improving community safety by reducing under age drinking.

Cllr Steve Petty leaves the room.

8.Melksham Without PC applied for £3,050 towards providing new allotments at Berryfield.

The Board agreed not to award the funding as it felt Melksham Without Parish Council should fund the application through its precept as the provision of allotments was a statutory duty for parish councils.

Note

Cllr Steve Petty returns to the room.

Note

Cllrs Rod Eaton, Mark Griffiths and Jon Hubbard leave the room.

b. Change of use for previously awarded grant.

Melksham Town Council – window graphics.

This was a request to the Area Board to grant permission to Melksham Town Council to use the grant money awarded for window graphics to buy pop up banners and posters instead. The window graphics were expensive and it appeared they cannot be reused without damaging or resizing and to have them resized would mean an ongoing expense, this was not evident when the costs were originally investigated and used for the grant

application. Investigations had shown that large posters and pop up banners would be much more cost effective; many more could be bought for the same amount of funding and are reusable, however they would still deliver what the town council wanted to achieve by dressing the empty shop windows.

Resolved:

That the Melksham Area Board agrees to the change of use for the previously awarded grant to Melksham Town Council.

Note

Cllrs Rod Eaton, Mark Griffiths and Jon Hubbard return to the room.

c. Area Board Project - CCTV ducting.

To install CCTV ducting whilst road works are taking place in Melksham town centre to save resources and time and disruption in the future. To facilitate urgent improvements to the inadequate CCTV system currently installed in order to provide the police with a valuable and much needed 'tool' to help them police effectively.

Resolved:

That the Melksham Area Board agrees to award £1,391 to Melksham Town Council for CCTV ducting.

d, Melksham Community Area Partnership - request for funding.

Resolved:

That the Melksham Area Board agrees to award £6,680 to the Melksham Community Area Partnership for their core costs. It was decided that the £3,000 set aside for contingency costs would remain in the area board budget but be ring fenced for the partnership in case they need it.

e. Performance Reward Grants Scheme

The Wiltshire Councillors considered two bids to the Performance

	<p>Reward Grant Scheme, as follows:</p> <p>i. Wiltshire Voices</p> <p>An application had been received by all area boards from Councillor Chris Williams, entitled Wiltshire Voices. This project is a two year initiative which would challenge our Area Boards to develop new and innovative approaches to community engagement and empowerment, particularly focused on engaging with hard to reach and traditionally excluded groups.</p> <p>£3,000 would be requested for each community area to undertake this project.</p> <p><u>Decision</u></p> <p>The Melksham Area Board supports the Performance Reward Grant application from Wiltshire Voices.</p> <p>ii. Wiltshire Is Saving Energy</p> <p>An application had been received by all area boards from the Climate Change Team who wished to provide free energy monitors for loan at all of Wiltshire’s libraries to help households reduce their energy consumption and fuel costs.</p> <p>The bid requested £12,566 to make energy monitors and support packs available to hire free from every library.</p> <p><u>Decision</u></p> <p>The Melksham Area Board endorsed the Performance Reward Grant application from the Climate Change Team.</p>	
77.	<p><u>Cabinet Member Questions</u></p> <p>Cllr Wheeler had invited any questions on his portfolio when updating the meeting on the Leisure review, there were no questions raised.</p>	
78.	<p><u>Future Meeting Dates</u></p> <p>Weds 1 December 2010 – Semington village hall, it was noted that this venue was subject to change as the theme of the meeting would be the proposed Melksham campus, which may generate a larger attendance.</p>	

	Weds 2 February 2011 – Melksham Oak school.	
79.	<u>Evaluation and Close</u> The Chairman thanked all partners, parishes and officers for attending the meeting.	



THEMES

Community Safety

A grant of £1000 was granted from the Area Board for 350 free Touch2id proof of age cards to distribute to young people in the area. 5 venues in the Melksham area have readers to validate the cards.

Next Community Safety Group: Thursday 13 January

Waterways

114 comments have been compiled on the Wilts and Berks Canal consultation which will feed into a more detailed questionnaire to be distributed in December.

Next Waterways Group: Tuesday 7 December

Older People's Forum

An inaugural meeting was held on 20 October at Melksham Assembly Hall, with Key Speaker John Thompson from Wiltshire Council. The forum has been awarded £300 from the Melksham Town Council to start off. John Thomson spoke about the savings Wiltshire Council are making and that groups that represent the voice of the community will play a key role in influencing how the tight budgets of the Council should be spent.

The Forum aims to:

- Meet to discuss matters of common interest
- Provide a platform for concerns of people over 50
- Be a focal point for consultation
- Improve Older Citizens Lifestyle & Social well-being
- Improve the quality of life of Younger & Older Senior Citizens
- Liaise closely with other community organisations

Next Older People's Forum Meeting: January tbc

Power/Energy group

An initial meeting of a group with representatives of the Melksham Climate Friendly Group has been formed, and is looking at the potential of sustainable power generation owned by the community.

Next Power/Energy Group Meeting: January tbc

AGM

The MCAP AGM was held on Tuesday November 30 at the Assembly Hall, where a draft version of the Community Plan was discussed and developed.

Spring River Festival

MCAP plans to organise a Spring River Festival in Melksham in April/May. Details will be available on the website as they progress.

FURTHER INFORMATION

For further information please contact:

Miriam Zaccarelli, coordinator - miriam@melksham.communityrea.org.uk or 07865 065 925

or Chris Holden, chair on chris.holden@bt.com

www.melksham.communityarea.org.uk



**Crime and Community Safety Briefing Paper
Melksham Community Area Board
1st December 2010**

1. Neighbourhood Policing

Regular engagement and consultation is a key area of Neighbourhood Policing. Details of all consultations meetings can be found on the Wiltshire Police Website:

<http://www.wiltshire.police.uk>

Team profile:

Team Supervisor

Sergeant Mel Rolph

Town Centre Team

Beat Manager – PC Kane Fulbrook-Smith

Patrol Officer – Sophie Dodd

PCSO – Debbie Huntley

PCSO – Helen Wilson

PCSO – Christopher Pugh

Rural North Team

Beat Manager – PC Barry Dalton

PCSO – Janet Gould

PCSO - Maggie Ledbury

Rural South Team

Beat Manager – PC Emily Thomas

PCSO Rose Baldock

Team News:

There have been no changes to the Team since the last Area Board.

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website, which has had a new make-over to make it more assessable for users.

☐ Visit the new and improved website at: www.wiltshire.police.uk

Police Authority Representative:

Mr Angus Macpherson

Mr Macpherson can be contacted via Wiltshire Police Authority:

☎ 01380 734022

🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Comprehensive Spending Review

Police funding from Central Government throughout the UK is being reduced in line with spending cuts across the whole Public Sector. At the time of writing only the national headline reduction figure of 20% for the next 4-years is known. More details for each individual police force will become clear in the near future. The Chief Constable has agreed with the Wiltshire Police Authority that the public will be consulted on any changes to the current policing model. Maintaining front-line policing is a key priority. Mr Angus MacPherson from the Police Authority will be giving a presentation at the next Area Board on 2nd February, which will include an opportunity for public questions. Details of when and where other consultation events will take place in the Community Area will be published in due course.

3. Touch2id

Following the successful bid to the Area Board by the Community Area Partnership the touch2id project launched last year in Trowbridge will be rolled-out in 6 locations in Melksham town centre. Enrolment sessions are being planned to be held in the Library. Touch2id is a 21st century solution to provide an age verification scheme to tackle the sales of alcohol to underage persons. On 1st October an amendment to the Licensing Act has

introduced a mandatory requirement for licensees to implement procedures to check the ages of customers before supplying them with alcohol. The roll-out to Melksham will form part of an evaluation that is planned for Easter to determine whether the Project will be extended countywide. Further details of the product can be found on the website www.touch2id.co.uk



Recommendation:

Giles Sergeant, MD touch2id, is invited to future Area Board to provide a project briefing.

4. Seasonable Crime Prevention Advice

Seasonally there is often an increase in dwelling burglaries leading-up to Christmas when opportunist thieves target homes to steal presents and alcohol.

Prevention is always better than cure! The **'Lock it or Lose it'** campaign offers good practical advice. The main common factor identified during the spate of burglaries earlier this year was the householder leaving their premises insecure, often not locking doors and windows overnight. Simple prevention measures can make a huge difference. The community can help by following these simple steps:

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.
- Avoid leaving valuable Christmas presents under your tree until the last minute, particularly when they can be seen through a window.

Please do all that you can to stop thieves targeting your homes and potentially ruining your celebrations.

'Lock it or Lose it' leaflets can be obtained from your local NPT officer who, if required, can also arrange to visit your home to offer specific security advice.

5. Performance

The reported overall crime figures continue to show that offences in the Community Area are falling. The **14.4%** reduction is the second best across the county. The number of detections also puts

Melksham in 3rd place. The trend in dwelling burglaries continues to decrease following the successful prosecutions earlier this year. Full details can be found below in **Table 1**.

**Table 1 – Reported Crime Figures Melksham Community Area
1st Nov 2008 – 31st Oct 2010**

MELKSHAM	CRIME				DETECTIONS	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	301	256	-45	-15.0%	50.8%	50.0%
Dwelling Burglary	81	89	8	9.9%	8.6%	53.9%
Criminal Damage	331	236	-95	-28.7%	21.8%	19.9%
Non Dwelling Burglary	116	83	-33	-28.4%	6.0%	9.6%
Theft from Motor Vehicle	89	84	-5	-5.6%	6.7%	1.2%
Theft of Motor Vehicle	26	26	0	0.0%	50.0%	7.7%
Total Crime	1406	1203	-203	-14.4%	27.9%	29.4%

It is now possible to compare year on year quarterly ASB figures. For the 1st quartile (April – June) there was a **16% reduction**. For the 2nd quartile (July – September) there was a **19% increase**.

NPT officers are still concentrating on reducing ASB in and around King George V Park. A key part of this work is to engage with young people to encourage them to join activities run by the Youth Development Service. The Bluz 'n' Zuz initiative continues to be well supported. Seasonable variations will likely lead to a decreasing trend until next April. Key to longer term sustainable reductions will be the early identification of future trends combined with the ability to react quickly with partners to intervene and find solutions.

**Table 2 – Reported Anti-Social Behaviour Figures
1st Oct 2009 – 30th September 2010**

OCT-DEC 2009	JAN-MAR 2010	APR-JUNE 2010 (2009)	JULY-SEPT 2010 (2009)	MONTHLY AVE (09/10)
259	238	308 (368)	368 (308)	293.3



David W Cullop
Sector Inspector

22/11/10

NHS Update – November 2010

Re-appointment of NHS Wiltshire Chair

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

Comprehensive Spending Review

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

Consultation Documents

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available electronically at www.dh.gov.uk/liberatingtheNHS

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

Staying healthy this winter

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

Agenda Item No.5d

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Norovirus – stopping the spread

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#).

NHS Stop Smoking Walk-in Clinic for Devizes

NHS Wiltshire have opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit.

The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital.

There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

Win for Wiltshire in health awards

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

Agenda Item No.5d

Beds have reopened at Savernake Hospital

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



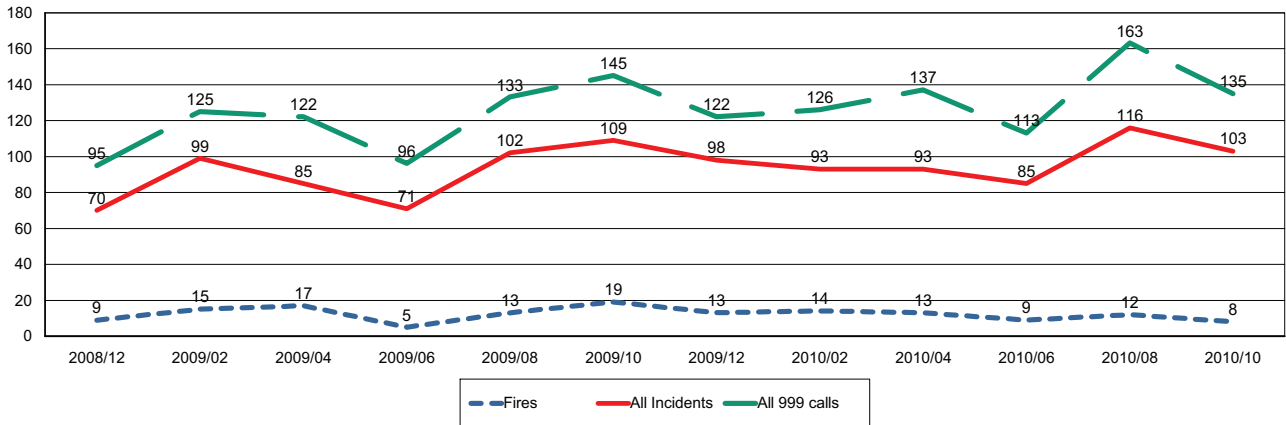
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

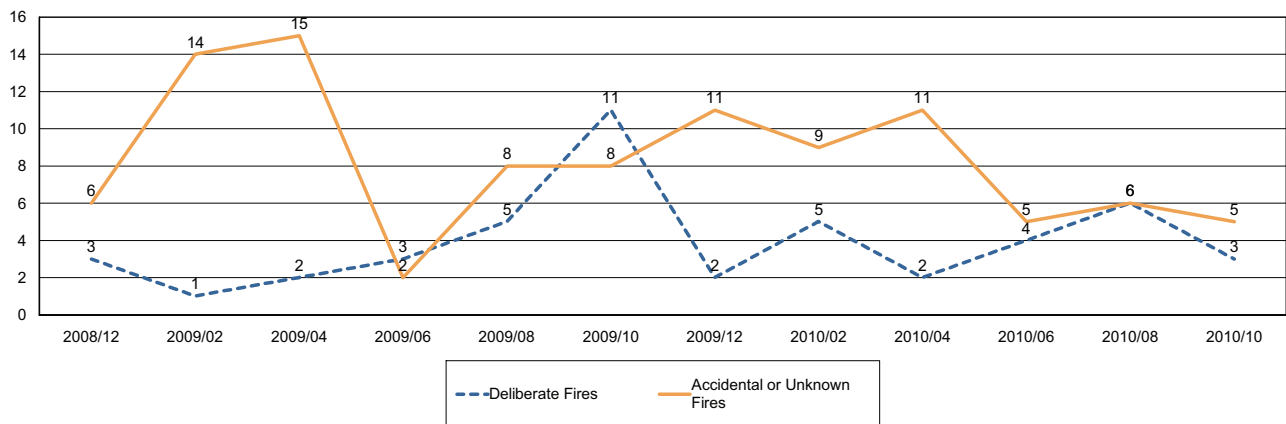
Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2010. It has been prepared by the Group Manager for the Board's area.

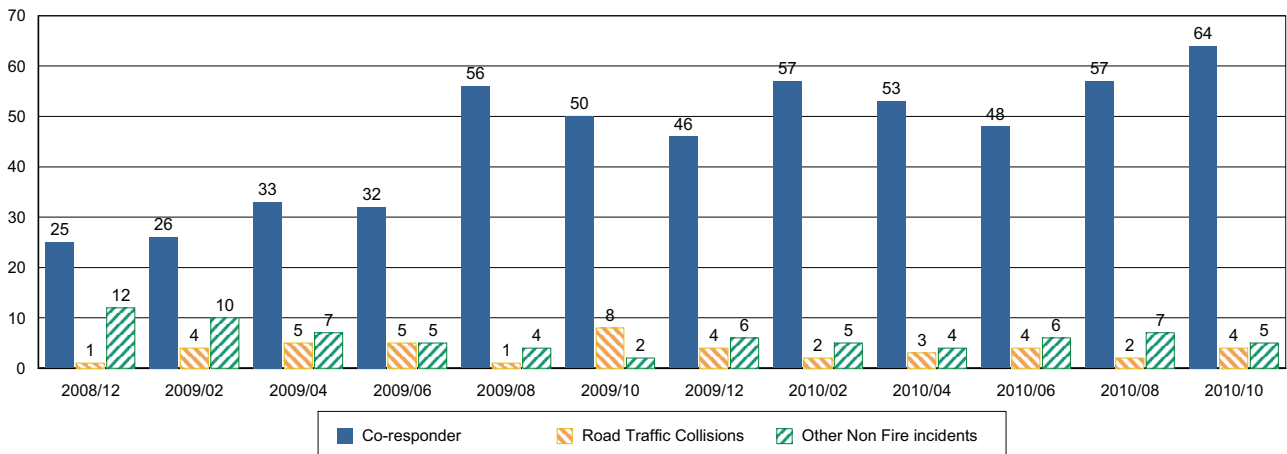
Incidents and Calls



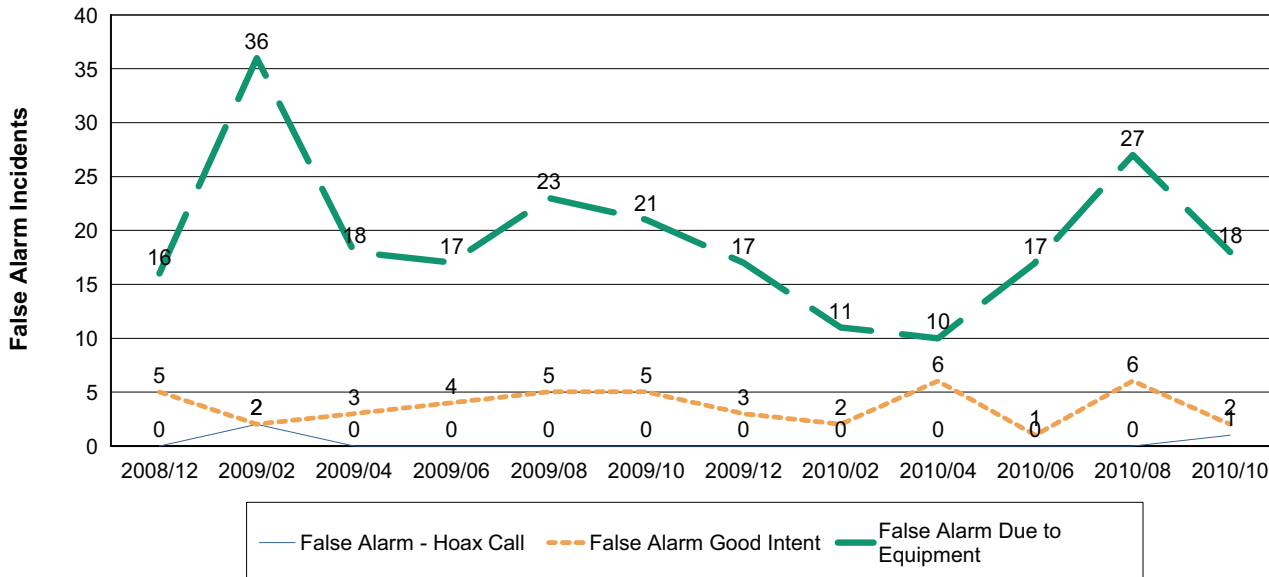
Fires by Cause



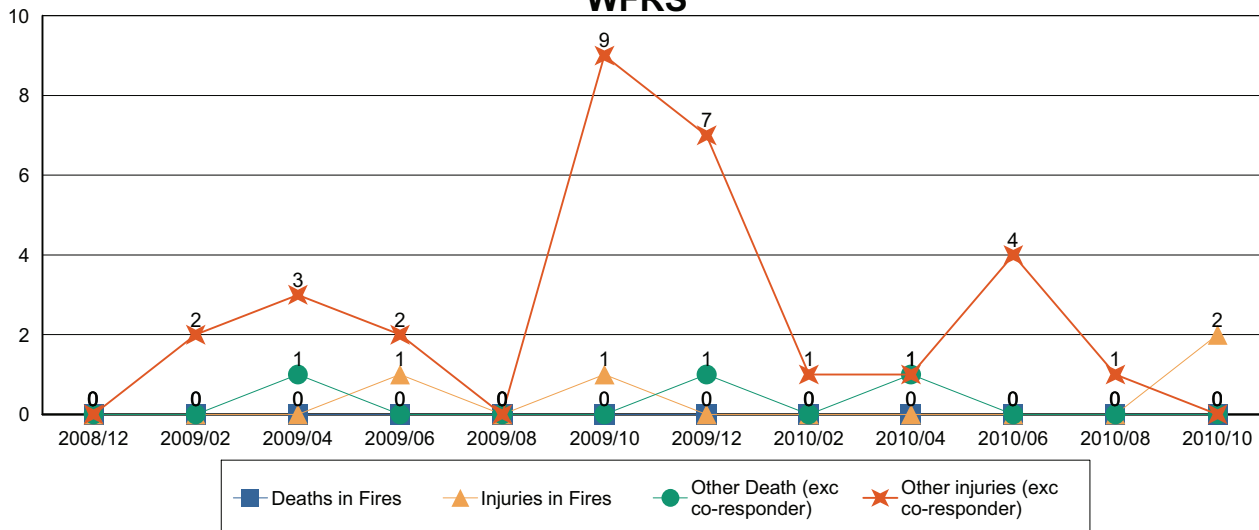
Non-Fire incidents attended by WFRS



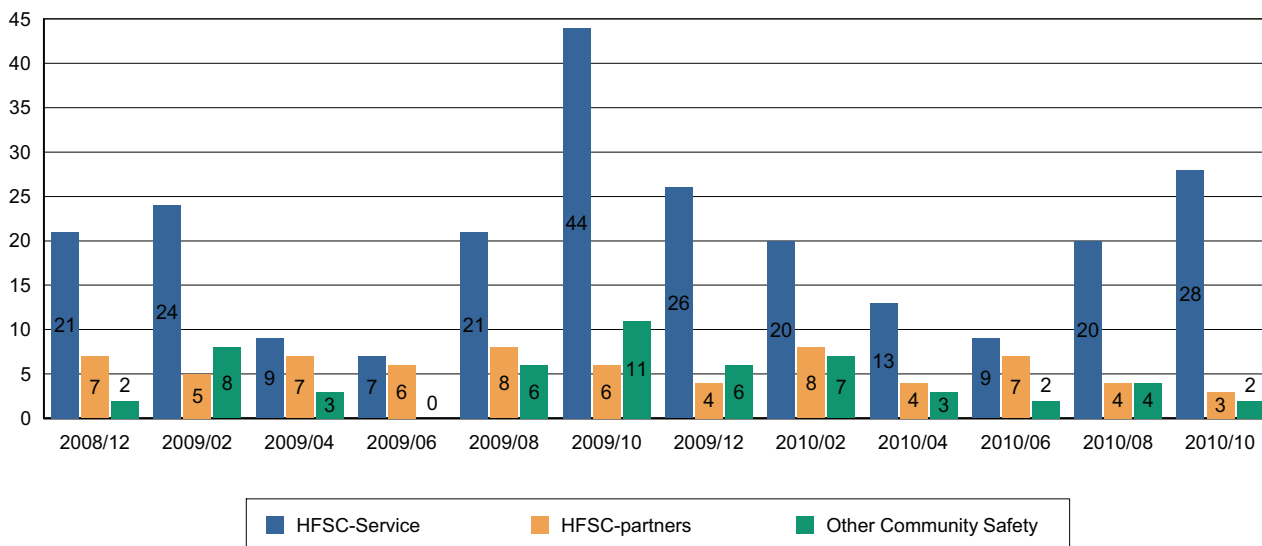
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



Melksham 0-19 Resilience Project

The Melksham 0-19 Resilience Project is a collaborative venture between schools, Bath Spa University and a number of other services working with young people in the Melksham area. It has two main aims – to test out the potential of emotion coaching techniques to improve behaviour, outcomes and family relationships in an area of significant deprivation, and to examine the feasibility and impact of adopting a common approach to such techniques across all services, on individuals, families, multi agency working and community well being.

The project will be led by Dr Janet Rose, Senior Lecturer in Early Years and Childcare and by Richard Parker, Director of the Centre for Education Policy in Practice. It is envisaged that the initial phase of the project will take place between January and July 2011. Although the longer term quantifiable outcomes of the project in terms of school attendance, behaviour, performance and anti-social behaviour may not be available until 2012, it is anticipated that this initial phase will have generated sufficient qualitative learning to support a further bid to a major funding organisation, as well as providing a model which can be extended to other schools and community organisations.

There has been considerable enthusiasm for the project among schools in the area and four have already committed themselves to the scheme, including Melksham Oak secondary school. The project has been endorsed by the area headteachers group, and by the Wiltshire Early Years /Sure Start Team. Wiltshire Police, Connexions and other services are also involved.

The project aims to build on existing good practice within schools and services in the area, to develop a specific approach to behaviour management based on the work of John Gottman in the USA, known as 'emotion coaching'. This focuses on understanding the reasons for an individual's poor behaviour, working with them to develop alternative responses to difficulties, and to enhance their confidence and self esteem.

There is increasing evidence for the success of such approaches in deprived areas in the USA, but to date there has been very little research in Britain. However approaches based on restorative justice, which has a very similar underlying philosophy and which has been successfully adopted in Melksham Oak School, have shown some very encouraging outcomes. Schools in the city of Hull, for example, which adopted restorative approaches across all agencies, saw reductions of 75% in verbal and 57% in physical abuse, 80% reductions in fixed term exclusions and – in one case - a 63% reduction in staff absence. While it is unlikely that such major reductions would be seen in Melksham, improvements in pupil behaviour and achievement at school, coupled with reductions in exclusions are likely to impact positively on levels of crime, anti social behaviour and inter-generational relationships in the area, all of which are key elements of the Melksham Area Community Strategy.

The adoption of a consistent approach to emotion coaching would also enhance transitions from early years settings to school, from primary to secondary education and 14-19. Some work also took place to improve joint working between schools and other agencies, funded by Wiltshire Council, in

2008, but no further funding was available in subsequent years. This project would therefore provide a way of further developing these links and supporting multi agency working in the area.

To date, this proposal has been allocated £5,000 from the Bath Spa University Sharing Knowledge, Shaping Practice partnership fund. It is intended that this funding, matched with a similar grant from the Melksham Community Area Board, should be used to create a pilot project to test out the approaches outlined above. A further bid is in preparation to a major funding agency to enable the project to be extended to a wider number of schools, and to consolidate the learning from the initial phase.

Working with the Community Area Board gives us an exciting opportunity, not only to develop our partnership with schools and other agencies, but to engage with the community as a whole. The current government's agenda for devolution, citizen focus and locality working – the Big Society - reminds us of the need to plan and develop services on a local basis, to the benefit of children, young people, families and the community as a whole. We very much hope that the Community Area Board will wish to engage with us in this project, and look forward to discussing it with you further.

Richard Parker
Director, Centre for Education Policy in Practice,
Bath Spa University School of Education, Newton Park, BATH BA2 9BN
tel 01225 876227

17 November 2010

Report to	Melksham Area Board	Agenda Item No.8
Date of Meeting	1 December 2010	
Title of Report	Community Area Grants	

Purpose of Report

To ask Councillors to consider 5 applications seeking 2010/2011 Community Area Grant Funding:

1. **Keevil Parish Council** have applied for a grant of **£330** towards repairs to the village playing field fencing. The recommendation is to award the funding.
2. **Seend Parochial Church Council** have applied for a grant of **£1556** towards a new printer for the Spotlight community magazine. The recommendation is to award the funding.
3. **Bath Spa University** have applied for **£5000** towards the Melksham Resilience project. The recommendation is to award the funding.
4. **Atworth Youth Club** have applied for **£930** towards a Duke of Edinburgh's award training and activities. The recommendation is to award the funding.
5. **Lowbourn Neighbourhood Centre** have applied for **£959** towards IT equipment. The recommendation is to award the funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2010/2011 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £1,783. This leaves a total budget of £51,545 for the 2010/2011 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Melksham Community Strategy• Grant applications
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 3 more rounds of funding during 2010/11. The first is contained in this report the remaining will take place on 2 February 2011 and 29 March 2011.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£13,464**

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Keevil Parish Council	Repairs to the village playing field fencing.	£330

- 8.1.1. The recommendation is to award the funding.
- 8.1.2. Application meets grant criteria 2010/11
- 8.1.3. This application does not demonstrate a link to the Melksham community plan.
- 8.1.4. This application meets locally agreed priorities in that residents have approached the parish council about this issue.
- 8.1.5. The applicant is a parish council.
- 8.1.6. This funding will go towards replacing some fencing that needs maintenance adjacent to properties that border the playing field.
- 8.1.7. No equality and inclusion issues will be addressed by the project
- 8.1.8. If the area board does not grant funding the parish council would seek alternative funding routes.

Ref	Applicant	Project proposal	Funding requested
8.2.	Seend Parochial Church Council	Purchase of a new printer for the Spotlight community magazine	£1556

- 8.2.1. Recommendation is to award the funding.
- 8.2.2. Application meets grant criteria 2010/11
- 8.2.3. This application demonstrates a link to the Melksham community plan in terms of 'coordinating information for local people'.
- 8.2.4. Locally agreed priorities: spotlight supporting Big Society.
- 8.2.5. The applicant is a not for profit organisation.
- 8.2.6. SPPC are looking to fund a new printer as the current one is becoming

increasing unreliable and difficult to maintain. It is used to print the community magazine, which is edited and printed by volunteers. Over 700 copies are distributed to all home in Seend and Bulkington 10 times a year. The printer that they would like is a DEVELOP INEO+35. This new printer will increase the print quality and also save volunteers time as it will print in sets so little collating is required.

8.2.7. No equality and inclusion issues are addressed by this project.

8.2.8. If the area board does not grant funding the group would attempt to raise funding from other sources.

Ref	Applicant	Project proposal	Funding requested
8.3.	Bath Spa University	Melksham 0-19 Resilience Project	£5000

8.3.1. Recommendation is to award the funding.

8.3.2. Application meets grant criteria 2010/11

8.3.3. The application demonstrates a link to the Community Plan. It addresses directly Priority 3 - Young People, in particular young people themselves recognising and dealing with anti social behaviour issues

8.3.4. Locally agreed priorities: Educational attainment in Melksham is low compared with most other parts of Wiltshire. This project would help to address this and also have an impact on antisocial behaviour which is an issue that is often raised in the town.

8.3.5. The applicant is a university.

8.3.6. Bath Spa University are keen to develop action based research on developing emotional resilience among children and young people – especially the most vulnerable – and its impact on school outcomes, behaviour and family relationships. They are also interested as to how a common approach might improve cross school and multi agency working, and the way in which families experience these. Melksham was chosen, as one of the most deprived areas within Wiltshire where work had been undertaken in 2008 to develop collaboration, but had been discontinued owing to a lack of funding. The town already has two Children’s Centres, while several of the schools have traditions of innovation in Special Needs and Behaviour Support. Melksham Oak School has for several years been developing ‘Restorative’ approaches which seek to understand why a student is misbehaving and help to develop alternative coping strategies and self confidence. Other agencies have expressed interest in joining the project, including the police and youth services. By developing a 0-19

'joined up' approach along these lines we can benefit young people, families and the community, as well as developing a model which can be replicated elsewhere.

- 8.3.7. Equality and inclusion issues: Improving the educational outcomes and behaviour for children and young people is likely to impact on those from the most vulnerable families.
- 8.3.8. If the area board does not grant funding then the project would have to be scaled down reducing the potential impact on individual staff, children, families and the community, and potentially weakening any bids for future funding.

Ref	Applicant	Project proposal	Funding requested
8.4.	Atworth Youth Club	Duke of Edinburgh's Award training and activities.	£930

- 8.4.1. The recommendation is to award the funding.
- 8.4.2. Application meets grant criteria 2010/11
- 8.4.3. The application demonstrates a link to the Community Plan in terms of providing additional structured positive activities for young people and to achieve greater benefits and provide a greater variety of activities and sessions from existing youth facilities.
- 8.4.4. Locally agreed priorities: the young people have asked to participate in Duke of Edinburgh Awards Scheme.
- 8.4.5. The applicant is a not for profit organisation.
- 8.4.6. Training a youth worker to enable us to offer young people (approx 16) the opportunity to participate in the Duke of Edinburgh's Award scheme. Also equipment for the whole Thursday evening over 13's group to participate in sports, craft projects and promoting healthy cooking/eating.
- 8.4.7. Equality and inclusion issues: This project focuses on giving young people aged 13-19 from Atworth and the surrounding area the opportunity to participate in structured activities, access to support and guidance from trained youth workers and the opportunity to take part in volunteering in their community
- 8.4.8. If the area board does not grant funding the project will not go ahead until alternative funding is found.

Ref	Applicant	Project proposal	Funding requested
8.5	Lowbourn Neighbourhood Centre	IT equipment	£959

8.5.1 The recommendation is to award the funding.

8.5.2 Application meets grant criteria 2010/11

8.5.3 The application demonstrates a link to the Community Plan in terms of access to broadband. Internet access for all in compliance with the Wiltshire Community Plan 2011-2026.

8.5.4 No other locally agreed priorities.

8.5.5 The applicant is a not for profit organisation.

8.5.6 With the grant money we will purchase IT equipment, so that residents can access the internet and other useful services for free. We can then use the equipment to provide other training programmes, to improve skills and education. The project will benefit the community through increased facilities. With access to IT equipment, there are further possibilities for development. One such idea we have is to host a work club, to support people back into work. JobCentre Plus very much support this action. The IT equipment will help people to create CV's, and send them to employers. Benefiting the local community be increasing employability.

8.5.7 Equality and inclusion issues: The neighbourhoods of Queensway and Forest are significantly higher in terms of multiple indices of deprivation in relation to the rest of Melksham as a whole; 10572 and 10326 respectively. We believe there is an intrinsic link reducing the number of people on out of work benefits and deprivation.

8.5.8 A reduction in the grant would decrease our ability to meet people's needs and provide the community with much needed resources.

Appendices:	Appendix 1 Grant application – Keevil Parish Council Appendix 2 Grant application – Seend Parochial Parish Council Appendix 3 Grant application – Bath Spa University Appendix 4 Grant application – Atworth Youth Club Appendix 5 Grant application – Lowbourn Neighbourhood Centre
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Abbi Gutierrez, Community Area Manager Tel: 01225 718443 E-mail: abbi.gutierrez@wiltshire.gov.uk
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Reference no

Log no
Agenda Item
No.8i

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Keevil Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To undertake repairs to the village playing field fencing.
Where will your project take place?	Keevil village playing field
When will your project take place?	Within the next month
How many people will benefit from your project?	Large proportion of village
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The present community plan does not explicitly include Keevil however this links to sport and health and reducing antisocial behaviour and crime

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Parish Council is responsible for the village playing field and looks to maximise its use for both children/young persons and older residents alike. Active participation in sport has an effect of improving health and the issue of children/young person having access to facilities is important.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The responsibility of maintaining the playing field is an ongoing requirement and the council discovered that a section of the fencing was requiring replacement adjacent to resident's homes that overlook the playing field. The residents did not see it their responsibility to replace this so this has fallen on the council. In order to safeguard the users of the field and at the same time protect the residents gardens from balls etc, it was felt necessary to replace this fencing. After discussion with a representative of the Area Board, the parish council was recommended to seek funding from the board. At this time Keevil Parish Council is exploring an additional scheme for the playing field which encourages great inclusiveness and at the same time secures the safety of young persons from frequenting on the highway. The council would prefer to dedicate its funds to this project (which will be in excess of £1000) rather than this maintenance.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Keevil Parish Council has responsibility for the playing field and its equipment and this will be absorbed into the ongoing budget.

If you were not awarded the full amount requested, what would be the impact on your project?

We would look to seek alternative funding routes

How will you know whether your project has made a difference in the community?

When the fencing is in place and the tarnished image is overcome and there are no ongoing comments from the community.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: MARCH

Year: 2010

A - Total income:

£8,336

B - Minus total expenditure:

£8,112

Surplus/deficit for year: (A minus B)

£ 224

Free reserves held:

£6,978

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Chain Link Fencing	£160	Own fundraising/reserves	£
Concrete Posts	£155		£
Gravel, Cement etc	£39	Parish/town council	P £331
Straining Wire	£45		£
Eye Bolts	£12	Trusts/foundations	£
Labour	£250		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£661	Total Project Income	£331

Total project income B	£331
Total project expenditure A	£661
Project shortfall A – B	£330
Award sought from Wiltshire Council Area Board	£330
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The village playing field is used widely in the village either on an ad hoc basis by children and families or on more organised occasions by the village school

b) How does your project work to promote inclusion, participation and good community relations?

All too often children going about villages and streets are accused on being up to no good. Some of this is due to inadequate facilities and this bid looks to encourage greater use of the facility and make the experience safe. In addition, it provides greater reassurance to local residents.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 23/10/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no
Agenda Item
No.8ii

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Seend Parochial Church Council (PCC)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Fund a new printer as the current printer is becoming increasingly unreliable and difficult to maintain. Our community magazine "Spotlight", is edited and printed by volunteers. Over 700 copies are printed and distributed to all homes in Seend & Bulkington, ten times per year.
Where will your project take place?	In the Irene Usher Memorial Pavilion, Rusty Lane, Seend.
When will your project take place?	Jan 2011 or as soon as funds are available.
How many people will benefit from your project?	In excess of 2,000 people.
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	It is noted that one of the Strategy Aims in the Introduction is "co-ordinating information". Spotlight does this for the local community. No mention of Seend or Bulkington.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Seend is a strong community and "Spotlight" and other general communications support that. We believe that within Seend we are doing what David Cameron wants regarding his big society idea. A lot of the events that are run would not happen or be successful if it were not for "Spotlight".

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

There has been a village magazine, "Spotlight" covering Seend & Bulkington for over 40 years. The printer we have was second hand when we purchased it over 10 years ago, and in the last 12 to 18 months there have been many breakdowns, the printing can be of poor quality and smudgy and the costs of maintaining the printer are increasing dramatically. There is an on-going need to communicate local news, forthcoming events, Church information, Parish Council minutes etc to the community. The "Spotlight" printer is also used to produce material for the Community Centre, the Church, the Village Fete, and other village organisations etc. The material includes such items as: programmes, play scripts, service sheets, event promotional material etc. Based on current usage we print approximately 220,000 A4 pages per year. Spotlight also includes some advertising to promote local businesses and services. We believe that this facility is so important to the community there would be a great void if we were unable to continue to communicate in this way.

Any other information about your project.

The existing printer - a second hand Duprinter DP-210LE and a separate Plockmatic folding machine is managed by the Seend Parochial Church Council (PCC), who raise money to cover the consumables (ink, paper etc) and the maintenance contract. The users - editors, printers, collators, folding machine operators, distributors etc are volunteers from all parts of the Seend and Bulkington community.

The printer must be replaced soon or we will suddenly find ourselves unable to print Spotlight and all the smaller print runs that are done - often on a weekly basis.

The PCC accounts for year ending 2009 (attached) show the income and expenditure for Spotlight underlined on pages 2 & 3 respectively.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The routine maintenance of the printer, the running costs, consumables, paper etc will be funded through donations from within the community and advertising income.

Funding is sought for the capital outlay of the printer only.

If you were not awarded the full amount requested, what would be the impact on your project?

We would need to raise the required funds by other means, as this project needs to carry on.

How will you know whether your project has made a difference in the community?

A new printer will produce noticeably better quality printed pages, improved greyscale reproduction etc. It will also considerably reduce the workload on the volunteers who print Spotlight - as the new machine will print in sets and very little collating will be required. Each set will be manually fed into the separate stapling & folding machine.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Each year readers are invited to donate towards Spotlight. The Parish Council donate (currently) £175/year towards the running costs. The figures for last year are shown in Section 4.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: December

Year: 2009

A - Total income:

£3,822

B - Minus total expenditure:

£2,254

Surplus/deficit for year: (A minus B)

£1,568

Free reserves held:

£1,568

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Develop INEO+35 Printer	£3,124	Own fundraising/reserves	C £1,568
	£		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£3,124	Total Project Income	£1,568
Total project income B		£1,568	
Total project expenditure A		£3,124	
Project shortfall A – B		£1,556	
Award sought from Wiltshire Council Area Board		£1,556	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Provides a valuable means of communication across the two villages. Spotlight is distributed free to all households. The Spotlight magazine is a free service that supports our community - providing information on all village activities, including the minutes of the parish Council.

b) How does your project work to promote inclusion, participation and good community relations?

Without Spotlight the people of the village would be unaware of many activities and become isolated. Seend in particular is a village that promotes participation & provides a range of activities to meet all backgrounds/tastes/ages etc.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) This project is for ALL people.

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/10/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no
Agenda Item
No.8iii

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Bath Spa University		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify University		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To develop a common approach to developing emotional resilience across all schools, settings and other services working with children, young people and families in Melksham. This will improve behaviour and outcomes, help to better coordinate services, and increase overall community well-being.
Where will your project take place?	Across all schools, settings and other locations for work with children and young people
When will your project take place?	Pilot phase from January to July 2011
How many people will benefit from your project?	Approximately 1800 in pilot schools
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This addresses directly Priority 3 - Young People, in particular young people themselves recognising and dealing with anti social behaviour issues Community Strategy pp 8, 50, 51 & 56

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The project has a long term approach, based on partnership and joined up working. It will promote a positive view of Melksham as a pilot area in a project which is likely to receive national recognition, and will contribute to priorities in mental health, community resilience and raising aspirations

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We are keen to develop action based research on developing emotional resilience among children and young people – especially the most vulnerable – and its impact on school outcomes, behaviour and family relationships. We are also interested as to how a common approach might improve cross school and multi agency working, and the way in which families experience these. Melksham was chosen, as one of the most deprived areas within Wiltshire where work had been undertaken in 2008 to develop collaboration, but had been discontinued owing to a lack of funding. The town already has two Children’s Centres, while several of the schools have traditions of innovation in Special Needs and Behaviour Support. Melksham Oak School has for several years been developing ‘Restorative’ approaches which seek to understand why a student is misbehaving and help to develop alternative coping strategies and self confidence. Other agencies have expressed interest in joining the project, including the police and youth services. By developing a 0-19 ‘joined up’ approach along these lines we can benefit young people, families and the community, as well as developing a model which can be replicated elsewhere.

Any other information about your project.

The project is based on a collaboration between the academic team, local professionals in schools, other services, and participating families, using emotion coaching techniques which have been shown to have a positive impact on disadvantaged communities in the USA. It will include training for participants, case studies, regular progress checks and project support, a detailed formal project evaluation and dissemination activities for all stakeholders, including children, parents and community groups. It is intended that this pilot phase will be completed by the beginning of September 2011.

Further development and expansion of the project will to some extent be dependent upon the funding bids to be submitted early in 2011. However this addresses two major priorities within the Centre for Education Policy in Practice as well as offering a unique opportunity for partnership with a Community Area Board, and some further support, eg from PhD students, may be available in subsequent years.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a major priority for the Centre for Education Policy In Practice. We are preparing a bid to a national funding organisation, to be submitted by the end of March 2011, for implementation from September 2011.

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to scale down the project, reducing the potential impact on individual staff, children, families and the community, and potentially weakening our bid for future funding.

How will you know whether your project has made a difference in the community?

In Hull, where a restorative approach was developed, schools reported around 75% reduction in incidents of verbal abuse, 57% reduction in incidents of physical violence, 76% reduction in racist incidents and 80% reduction in fixed term exclusions. One school reported a reduction of 62.5% in staff absence. Young people who are emotionally resilient are less likely to commit offences or engage in antisocial behaviour We would therefore expect to see some reductions in figures in these areas

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Bath Spa University: Sharing Knowledge, Shaping Practice partnership fund

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Supply cover (schools/ settings)	£5,775	Own fundraising/reserves		£5,000
Training costs	£1,800			£
Materials	£200	Parish/town council		£
Networking/parents' meetings	£700			£
Travel	£300	Trusts/foundations		£
Evaluation	£625			£
Dissemination	£600	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£10,000	Total Project Income		£5,000
Total project income B		£5,000		
Total project expenditure A		£10,000		
Project shortfall A – B		£5,000		
Award sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Improving the educational outcomes and behaviour for children and young people is likely to impact on those from the most vulnerable families and this will be reinforced in the case studies

b) How does your project work to promote inclusion, participation and good community relations?

The adoption of the approaches outlined will give confidence and encouragement to the most vulnerable to participate in mainstream activities, and these are likely to include those groups identified within equalities legislation. The Hull evidence suggests a likely reduction in racial incidents

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) those in care; learning/behaviour needs

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no
Agenda Item
No.8iv

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Atworth Youth Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Training a youth worker to enable us to offer young people (approx 16 yp's) the opportunity to participate in the Duke of Edinburgh's Award scheme. Also equipment for the whole Thursday evening over 13's group to participate in sports, craft projects and promoting healthy cooking/eating.
Where will your project take place?	Atworth Youth Club
When will your project take place?	Thursday evenings and some weekend sessions
How many people will benefit from your project?	37 young people and 1 volunteer
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The DofE - doing voluntary work in the community. Sports Equipment for fitness, craft and cooking equip to engage yp's during Youth Club sessions. 58 Melksham Area Community Strategy

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Project Objectives from Melksham Area Community Strategy

- To achieve greater benefits (and value for money) from existing youth facilities
- To provide a greater variety of activities and sessions at existing youth facilities

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Our young people have asked to participate in Duke of Edinburgh Awards Scheme. We have a approx 16 young people eligible to participate in the D of E who currently attend our Thursday session.

We have become aware of local sports competitions that we could attend and require equipment for training.

The proposed craft and cooking sessions will bring new opportunities for the yp's who have creative minds and wish to try out new ideas.

Any other information about your project.

We have a approx 37 young people coming to our Thursday evening over 13's session at the moment, their interests vary so by having these different projects we hope that they will all find something to interest them. We hope that by engaging these young people we will keep them coming to the sessions and help them to develop their life skills whilst having fun with the friends.

The DofE Award scheme offers the young people the chance to try new things, work as a team, help others whilst gaining themselves an Award which is highly regarded.

I have attached some samples of the type of items we will be purchasing for the Sports and Cooking projects. The Art equipment will be purchased from a specialist depending on what the young people decide to do.

3 - Management

How many people are involved in the management of your group/organisation? 8

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will hold local fund raising events ie B-B-Q, Chocolate Bingo, School Fair etc and as a committee we will apply for other grants to support our projects ongoing. We will look to increase our weekly subscriptions from young people attending to cover running costs.

If you were not awarded the full amount requested, what would be the impact on your project?

We would be unable to afford to run these projects, the young people may become bored with the youth club and no longer attend. We would lose the opportunity to help these young people learn some valuable life skills.

How will you know whether your project has made a difference in the community?

We will evaluate the project and the activity program with the young people. We will keep an attendance register of participating young people including their achievements. We will record the community work that the young people undertake as part of their D of E courses. Youth Workers will work with young people to record areas in personal development. As a youth club committee we will review youth workers reports on the projects progress and the progression of the YP.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Atworth Parish Council, WYSC and Fullers,

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

We will be applying for a grant with you for camping equipment for DofE & other.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: Sept 2009

Month: September

Year: 2009

A - Total income:

£7,013.94

B - Minus total expenditure:

£6441.16

Surplus/deficit for year: (A minus B)

£572.78

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
		Own fundraising/reserves		£
Training for D of E Leader	£380	Insurnace and affiliation	C	£
Sports Equipment	£150	Parish/town council		£
Arts Project Equipment	£200			£
Cooker and Cooking Equipment	£200	Trusts/foundations		£
	£			£
	£	In kind		£
	£	YAW training and management	C	£
	£	Other		£
	£	Refreshments	C	£
	£	Consumables	C	£
	£	Volunteer time @ £50 a day		£
	£	Rent and venue costs		£0
Total Project Expenditure	£930	Total Project Income		£

Total project income B	£0
Total project expenditure A	£930
Project shortfall A – B	£930
Award sought from Wiltshire Council Area Board	£930
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

We will be helping the disadvantage by giving young people aged 13-19 from Atworth and the surrounding area the opportunity to participate in structured activities, access to support and guidance from trained youth workers and the opportunity to take part in volunteering in their community.

b) How does your project work to promote inclusion, participation and good community relations?

The project will provide the opportunity for young people to participate in activities that will increase their personal development improve their communication skills, motivation and aspirations. It will involve them in local community work through D of E and provide support through youth workers.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: i

Date: 11/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no
Agenda Item
No.8v

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Lowbourne Neighbourhood Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	With the grant money we will purchase IT equipment, so that residents can access the internet and other useful services for free. We can then use the equipment to provide other training programmes, to improve skills and education.
Where will your project take place?	The Cricket Pavilion, King George 5 th Playing Fields, Melksham
When will your project take place?	ongoing
How many people will benefit from your project?	500
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The project concerns access to broadband. Internet access for all in compliance with the Wiltshire Community Plan 2011-2026. Page 12

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Social inclusion is a priority for the resource centre, focusing on providing a non-threatening environment for learning. Recently we have worked in partnership with the Family Learning Team to provide this.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The neighbourhoods of Queensway and Forest are significantly higher in terms of multiple indices of deprivation in relation to the rest of Melksham as a whole; 10572 and 10326 respectively. We believe there is an intrinsic link reducing the number of people on out of work benefits and deprivation.

The project will benefit the community through increased facilities. With access to IT equipment, there are further possibilities for development. One such idea we have is to host a work club, to support people back into work. JobCentre Plus very much support this action. The IT equipment will help people to create CV's, and send them to employers. Benefiting the local community be increasing employability.

Any other information about your project.

We want to develop our resources and what we have to offer the community. In the future we hope to work closely with organisations such as the Job Centre who are keen to give referrals, to provide career advice and support. We are also working with the Neighbourhood Policing Team, to promote community safety. Our workshop in partnership with the Family Learning Team was very successful, with good attendance and enthusiasm from the community.

3 - Management

How many people are involved in the management of your group/organisation? 6

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will have a sustainable outcome, by providing training sessions at a small fee it should pay for the upkeep of the equipment.

If you were not awarded the full amount requested, what would be the impact on your project?

A reduction in the grant would decrease our ability to meet people's needs and provide the community with much needed resources.

How will you know whether your project has made a difference in the community?

The number of people who use the resources will show whether the project has made a difference. If a large number of people are recorded to use the equipment then it has been successful.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Communtiy Foundation for Wiltshire and Swindon
Community First - Solve Community Grant

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptops (3)	£1,440	Own fundraising/reserves		£
Printer	£77			£
Photocopier	£141	Parish/town council		£
Extended warranty	£260			£
	£	Trusts/foundations		£
	£	WSCF	P	£500
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£	Solve Community Grants	P	£459
	£			£
	£			£
Total Project Expenditure	£1,918	Total Project Income		£959
Total project income B		£959		
Total project expenditure A		£1,918		
Project shortfall A – B		£959		
Award sought from Wiltshire Council Area Board		£959		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		N/A		
Please give the title name of the organisations' bank account e.g. current		N/A		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The project is open to all in the community. The idea is to create a softer learning environment which people can feel comfortable in.

b) How does your project work to promote inclusion, participation and good community relations?

The project should increase the sustainability of the community. enabling people in the community to become more involved, starting with participation at the resource centre.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

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Name:

Date: 10/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team

